

Application Form for Cancellation of UG Admission, AUST

Date:

To

The Vice-Chancellor

Ahsanullah University of Science and Technology

Dhaka-1208.

Through: Chairman, Admission Committee (UG), Spring 2026

Subject: Application for Cancellation of Admission

Sir,

With due respect, I would like to inform you that I want to cancel my admission to the B. Sc. in _____ Program for the Spring 2026 Semester. My Admission Roll No. is _____ and Application Serial No. is _____.

Therefore, I kindly request you to cancel my admission and take the necessary steps to complete the process.

Thanking you.

Student Signature:

Yours obediently,

Student Name: **Program:**

Application Serial: **Student ID:**

Mobile No.: **Parent's Mobile No.:**

Particulars of the person in favor of whom the A/C payee cheque of re-imbursment amount (depending on the rules) will be prepared.

Account Name: Account No:

Bank Name: Branch: Routing No.:

Attached Documents:

☐ Photocopy of the money receipts.

☐ Printed copy of the e-mail of admission confirmation.

For Office Use Only

☐ **Cancellation Approved**

☐ **Cancellation Not Approved**

Recommended by

Approved by

Signature & Date: _____

Chairman, Admission Committee (UG), Spring 2026

Signature & Date: _____

Vice-Chancellor, AUST