



ACADEMIC RULES & INFORMATION

BACHELOR PROGRAMS | SPRING :: 2025

Sponsored by the Dhaka Ahsania Mission and Approved by the
Government of the People's Republic of Bangladesh



AHSANULLAH UNIVERSITY OF SCIENCE AND TECHNOLOGY

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(Sponsored by the Dhaka Ahsania Mission and
Approved by the Government of the People's Republic of Bangladesh)

The first private university in Bangladesh to have received a permanent charter

ACADEMIC RULES AND INFORMATION UNDERGRADUATE PROGRAMS Spring-2025



INNOVATION ♦ CREATION ♦ LEADERSHIP

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Chancellor

H.E. Mr. Mohammed Shahabuddin
Honorable President of the People's
Republic of Bangladesh



Chairman, Board of Trustees

Prof. Dr. Golam Rahman
President, Dhaka Ahsania Mission



Vice-Chancellor

Prof. Dr. Md. Ashraful Hoque



Pro Vice-Chancellor (In-charge) &
Treasurer

Prof. Dr. Sharmin Reza Chowdhury

CONTENTS

Description	Page No.
Board of Trustees (BoT)	4
Syndicate	5
Academic Council	6
Finance Committee	8
International Advisory Council	8
Disciplinary Committee	9
Deans of the Faculties	9
Heads of the Departments/School	10
University Administration	10
List of Centers and Directors	11
Vision and Inspiration of Khan Bahadur Ahsanullah (R)	12
Introduction	13
Vision and Mission of the University	13
Aims of the University	13
AUST Campus	13
Faculties and Teaching Departments	15
Laboratories	16
Working Weeks of a Semester	17
Inter Program Transfer (Migration) Policy for Newly Admitted Students	17
Admission Cancellation Policy of Newly Admitted Students	17
Curriculum	17
Examination	18
Promotion	20
Attendance in Class	21
Medium of Instruction and Examination	21
Course Credits	21
Examination Hall	22
Semester Withdrawal	24
Semester Drop	24
Academic Calendar Spring 2025	24
Admission Fees, Semester Fees, and Financial Assistance	25
Students' Code of Conduct	27
Penalties for Offences	28
Rules against committing any offence in the Examination Hall	35

BOARD OF TRUSTEES (BoT)

Sl. No.	Name	Designation
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10.	Dr. S. M. Khalilur Rahman Vice President, Dhaka Ahsania Mission	Member
11.	Engineer A. F. M Gholam Sharfuddin General Secretary, Dhaka Ahsania Mission	Member
12.	Mr. Md. Shibbir Mahmud Chairman, Swiss Tex Group	Member
13.	Mr. Md. Shajedul Qayyum Dulal Executive Director, Dhaka Ahsania Mission	Member
14.	Dr. M. Ehsanur Rahman Former Executive Director, Dhaka Ahsania Mission	Member
15.	Prof. Dr. Muhammad Mohiuddin Former Professor, Department of Management, University of Dhaka.	Member
16.	Dr. M. A. Jalil Treasurer, Dhaka Ahsania Mission	Member
17.	Mr. Md. Anower Hossain	Secretary

SYNDICATE

Sl. No.	Name	Designation
1.	Prof. Dr. Md. Ashraful Hoque Vice Chancellor, AUST	Chairman
2.	Prof. Dr. Sharmin Reza Chowdhury Pro Vice-Chancellor (In-charge) & Treasurer, AUST	Member
3.	Prof. Dr. M. Kaykobad Distinguished Professor Department of CSE, BRAC University	Member
4.	Prof. Dr. Md. Abdul Matin Dean, faculty of Engineering, AUST	Member
5.	Prof. Dr. A N Mustafizul Karim Head, Department of MPE, AUST	Member
6.	Ms. Nurun Akthar Additional Secretary (University) Ministry of Education, Government of Peoples Republic of Bangladesh	Member
7.	Engineer A.F.M Gholam Sharfuddin General Secretary, Dhaka Ahsania Mission	Member
8.	Mr. Md. Shajedul Qayyum Dulal Executive Director, Dhaka Ahsania Mission	Member
9.	Mr. Shibbir Mahmud Chairman, Swiss Tex. Group	Member
10.	Dr. Md. Akhter Hossain Khan Professor, Department of Soil, Water and Environment, University of Dhaka	Member
11.	Prof. Dr. Mahmudur Rahman Registrar (In-Charge), AUST	Member Secretary

ACADEMIC COUNCIL

Sl. No.	Name	Designation
1.	Prof. Dr. Md. Ashraful Hoque Vice Chancellor, AUST	Chairman
2.	Prof. Dr. Sharmin Reza Chowdhury Pro Vice-Chancellor (In-Charge), AUST	Member
3.	Prof. Dr. Farida Nilufar Dean, Faculty of Architecture and Planning, AUST	Member
4.	Prof. Dr. S.M. Shafiul Alam Dean, Faculty of Business and Social Sciences, AUST	Member
5.	Prof. Dr. Md. Abdul Matin Dean, Faculty of Engineering, AUST	Member
6.	Ms. Sharmin Sultana Dean, Faculty of Education, AUST	Member
7.	Mr. A.B.M. Mahbubul Malik Head, Department of Architecture, AUST	Member
8.	Prof. Dr. Parul Akhter Head, School of Business, AUST	Member
9.	Prof. Dr. Md. Shahid Mamun Head, Department of CE, AUST	Member
10.	Prof. Dr. Md. Shamim Akhter Head, Department of CSE, AUST	Member
11.	Prof. Dr. Bobby Barua Head, Department of EEE, AUST	Member
12.	Prof. Dr. A N Mustafizul Karim Head, Department of MPE, AUST	Member
13.	Mr. Emdadul Haque Head, Department of TE, AUST	Member
14.	Prof. Dr. Humaira Farzana Head, Department of A & S, AUST	Member
15.	Prof. Dr. Shehzad Zahir Professor, Department of Architecture, AUST	Member
16.	Prof. Dr. Saleh Mohammed Mashehdul Islam Professor, School of Business, AUST	Member
17.	Prof. Dr. Mahmudur Rahman Professor, Department of CE, AUST	Member
18.	Prof. Dr. S.M. Abdullah Al-Mamun Professor, Department of CSE, AUST	Member

Sl. No.	Name	Designation
19.	Prof. Dr. Meganur Rhaman Professor, Department of EEE, AUST	Member
20.	Prof. Dr. Dewan Hasan Ahmed Professor, Department of MPE, AUST	Member
21.	Prof. Dr. Lal Mohan Baral Professor, Department of TE, AUST	Member
22.	Prof. Dr. Sreebash Chanrda Paul Professor, Department of A & S, AUST	Member
23.	Prof. Dr. Golam Rahman President, DAM and Chairman, BoT, AUST	Member
24.	Dr. Mohammad Khalilullah Former Additional Secretary, Ministry of Public Administration and Vice President, Dhaka Ahsania Mission	Member
25.	Dr. S M Khalilur Rahaman Vice President, Dhaka Ahsania Mission	Member
26.	Prof. Dr. S. M. Lutful Kabir Professor, Department of EEE, UIU, Dhaka	Member
27.	Prof. Dr. Abu Siddique Professor, Department of CE, University of Asia Pacific	Member
28.	Prof. Dr. Md. Mahmudur Rahman Registrar (In-Charge), AUST	Member Secretary

FINANCE COMMITTEE

SI No.	Name	Designation
1.	Prof. Dr. Golam Rahman President, Dhaka Ahsania Mission Former Vice Chancellor, Khulna University	Chairman
2	Prof. Dr. Md. Ashraful Hoque Vice Chancellor, AUST	Member
3.	Prof. Dr. Sharmin Reza Chowdhury Treasurer, AUST	Member
4.	Mr. Md. Shajedul Qayyum Dulal Executive Director, Dhaka Ahsania Mission	Member
5.	Prof. Dr. Mohammad Mohiuddin Former Professor., School of Business, AUST	Member
6.	Prof. Mashud Ahmed Former Vice-Chancellor, BUTEX	Member
7.	Prof. Dr. Mazharul Islam Professor, Department of MPE, AUST	Member
8	Mr. Md. Jasimuddin Akond FCMA, Comptroller, BUET	Member
9.	Mr. Muhammad Shahidullah Director (Finance), AUST	Member Secretary

INTERNATIONAL ADVISORY COUNCIL

Prof. Dr. M.S.J Hashmi	Dublin City University, Ireland
Prof. Dr. Md. Saifur Rahman	Virginia Tech University, USA
Prof. Dr. Peter Hasle	University of South Denmark, Denmark
Prof. Dr. Md. Raisuddin Khan	International Islamic University Malaysia, Malaysia
Prof. Dr. M. Abdul Quaddus	Curtin University, Australia
Prof. Dr. AK Waizuddin Ahmed	Concordia University, Canada
Prof. Dr. Jamaluddin	Coppin State University, USA
Dr. Zubair Md. Fadlullah	Lakehead University, Canada

DISCIPLINARY COMMITTEE

Sl. No.	Name	Designation
1.	Barrister Zafar Ullah Chowdhury Senior Advocate, Bangladesh Supreme Court	Chairman
2.	Prof. Dr. Md. Ashraful Hoque Vice-Chancellor, AUST	Member
3.	Prof. Dr. Farida Nilufar Dean, Faculty of Architecture and Planning, AUST	Member
4.	Prof. Dr. S.M Shafiul Alam Dean, Faculty of Business and Social Sciences AUST	Member
5.	Prof. Dr. Md. Abdul Matin Dean, Faculty of Engineering, AUST	Member
6.	Ms. Sharmin Sultana Dean, Faculty of Education, AUST	Member
7.	Mr. Emdadul Haque Head, Department of TE, AUST	Member
8.	Prof. Dr. Mahmudur Rahman Registrar (In-charge), AUST	Member
9.	Prof. Dr. Md. Ashrafur Rahman Proctor, AUST	Member Secretary

DEANS OF THE FACULTIES

Faculty of Architecture & Planning	Prof. Dr. Farida Nilufar B. Arch, BUET; Ph.D. (Architecture), University College London
Faculty of Business & Social Sciences	Prof. Dr. S.M Shafiul Alam Bachelor of Commerce (BCom), (Management), University of Dhaka, Master of Commerce (MCom), (Management), University of Dhaka, Ph.D., (Business Administration), Jahangirnagar University
Faculty of Engineering	Prof. Dr. Md. Abdul Matin B.Sc. (Civil), BUET; M. Sc. (WRE), BUET; Ph.D. (WRE), University of Strathclyde, Glasgow, UK
Faculty of Education	Ms. Sharmin Sultana B.Sc. (Hons) & M.Sc. (Geography), DU; M.Ed. (Thesis), NU

HEADS OF THE DEPARTMENTS / SCHOOL

Department of Architecture	Mr. A.B.M. Mahbubul Malik B. Arch, BUET
School of Business	Prof. Dr. Parul Akhter B.B.A. & M.B.A, RU; Ph.D. (Business Studies), RU
Department of Civil Engineering	Prof. Dr. Md. Shahid Mamun B.Sc. (Civil), BUET; M.Sc. (Transportation), University of Toronto, Canada; Ph.D. (Transportation) University of Florida, USA
Department of Computer Science & Engineering	Prof. Dr. Md. Shamim Akhter B.Sc. (CSE), AIUB; M.Sc., AIT, Thailand; Ph.D. (Information Processing, Computer Sci and Eng), Tokyo Institute of Technology, Japan
Department of Electrical & Electronic Engineering	Prof. Dr. Bobby Barua B.Sc. (EEE), AUST; M.Sc. (EEE), BUET, Ph.D. in EEE (Communication Engineering), BUET
Department of Textile Engineering	Mr. Emdadul Haque B.Sc. (Tex. Tech.), DU; M.Sc. (Tex. Engg.), BUTex
Department of Mechanical & Production Engineering	Prof. Dr. A N Mustafizul Karim B.Sc. (ME), BUET; M.Sc. (IPE), BUET; Ph.D. (Manufacturing Engineering), Dublin City University, Ireland
Department of Arts & Sciences	Prof. Dr. Humaira Farzana B.Sc. (Hons.) & M.Sc. (Mathematics), SUST; M.Phil. (Computational Fluid Dynamics), BUET; Ph.D. (Computational Fluid Dynamics), SUST

UNIVERSITY ADMINISTRATION

Vice-Chancellor	Prof. Dr. Md. Ashraful Hoque B.Sc. (EEE), BUET M.Sc. (EEE) & Ph. D., Memorial University of Newfoundland, Canada
Pro Vice-Chancellor (In-charge)	Prof. Dr. Sharmin Reza Chowdhury B.Sc. (CE) & M.Sc. (SE) BUET Ph.D., (Civil Engineering (Structure)), Bogazici University, Istanbul, Turkey
Treasurer	Prof. Dr. Sharmin Reza Chowdhury B.Sc. (CE) & M.Sc. (SE) BUET Ph.D., (Civil Engineering (Structure)), Bogazici University, Istanbul, Turkey
Registrar (In-Charge)	Prof. Dr. Mahmudur Rahman B.Sc. (Civil Engineering), BUET M.Engg. (SE), AIT, Thailand Ph.D, (Civil Engineering (Structure)), Saga University, Japan

Controller of Examination (In-Charge)	Dr. Md. Shahnewaz Bhuiyan B.Sc. (Mechanical Engineering), BUET M.Engg. (Mechanical Engineering), Nagaoka University of Technology Doctor of Engineering, (Materials Science), Nagaoka University of Technology
Proctor	Prof. Dr. Md. Ashrafur Rahman B.Sc (Physics), DU; MSc (Physics), DU; Ph.D. (Nuclear Physics), DU Professor of Physics, Department of Arts and Sciences
Advisor, Students Welfare	Prof. Dr. Md. Shariful Islam B.Sc. in EEE (BUET); MSc. in EEE (BUET); Ph.D. (BUET)
Librarian	Dr. Md. Zillur Rahman B.A(Hons), M.A, MBA in HRM (IUB), Ph.D. (DU)
University Engineer	Mr. Md. Ahasan Habib B. Sc. Engineer (Civil), RUET

LIST OF CENTERS AND DIRECTORS

Prof. Dr. Md. Shahriar Mahbub Department of CSE	Director, Information and Communication Technology (ICT) Center
Prof. Dr. Mohammad Sarwar Morshed Department of MPE	Director, Institutional Quality Assurance Cell (IQAC)
Prof. Dr. Bobby Barua Department of EEE	Director, Centre for Planning and Development (P&D)
Prof. Dr. Mazharul Islam Department of MPE	Director, Centre for Extension Services (CES)
Prof. Dr. Lal Mohan Baral Department of TE	Director, Centre for Excellence (CoE)
Prof. Dr. Dewan Hasan Ahmed Department of MPE	Director, Research and Publication Office (RPO)
Prof. Dr. Meganur Rhaman Department of EEE	Director, Centre for Nano Technology (CN)
Prof. Dr. A.K.M. Baki Department of EEE	Member Secretary, The Committee for Advanced Studies and Research (CASR)

**Vision and Inspiration of Khan
Bahadur Ahsanullah (R)**

**An Eminent Educationist, Saint,
Philosopher and Social Reformer**



“Moving away from cities I have set goal of my life to serve people. The pleasure that this gives cannot be found in personal aggrandizement. Boundless love cannot be attained unless the sense of self is eliminated. With no love for the creation, there cannot be love for the Creator. The aim of my life is to spread the message of brotherhood, fraternity and peace”.

-Translated from “আমার জীবনখারা”

The quote from the writing of Khan Bahadur Ahsanullah (R) portrays the mission of his life. Through his relentless efforts at the Indian Education Service, many schools, institutes and hostels were set up in the early twentieth century. These include Carmichael Hostel, Backer Hostel, Taylor Hostel, Fuller Hostel and Muslim Institute. The first Muslim member of Calcutta University Senate and Syndicate, he played an active role in the establishment of University of Dhaka too.

Khan Bahadur Ahsanullah (R) founded Dhaka Ahsania Mission in 1958 with the motto of Divine and Humanitarian service. Ahsanullah University of Science and Technology carries the spirit of this great personality and his mission.

DIVINE LIGHT IS OUR GUIDE
AHSANULLAH UNIVERSITY OF SCIENCE AND TECHNOLOGY

INTRODUCTION

Ahsanullah University of Science and Technology (AUST), sponsored by Dhaka Ahsania Mission, is the first private university in Bangladesh to have received a permanent charter in 2013. Since 1995, it has been offering programs in science, technology, business and education.

Dhaka Ahsania Mission (DAM) was established in 1958 by Hazrat Khan Bahadur Ahsanullah (R), an outstanding educationist and social reformer of undivided India. He envisioned a better society, featuring a wealth of moral and spiritual values of the highest humanism that are universally acclaimed through ages and manifested in every sphere of lives, and access to education and resources. His praiseworthy reforms include the promotion of equal educational opportunity for all members of society and the elimination of bias in the public examinations. He also authored many books on a wide range of topics in human and social life, history, human development, biography, literature, religion, moral values, etc. Starting with charity and welfare activities, DAM has been taking up sustainable development projects since the early 1980s.

VISION

Transforming the society through innovation, creation, and leadership.

MISSION

- Develop human capital to meet the ever-changing needs of the society in Bangladesh and beyond.
- Produce competent graduates imbued with the spirit of ethical values, knowledge and skills in their professional fields.
- Create entrepreneurs and leaders who can overcome the present challenges and promote a sustainable future.

AIMS

The University aims at—

- offering need-based programs in science, engineering, business and social sciences;
- designing programs covering all leading fields and disciplines of science, engineering, business, and social sciences including teachers' training;
- reviewing programs in light of the modern trends, needs and development of science, engineering, business, social sciences, and human resources following the local and global employment opportunities and market needs;
- organizing programs in science, engineering, business, and social science including teachers' training for awarding degrees, diplomas, and certificates of proficiency at all levels; and
- gradually expanding programs as per the rules and regulations of the Private University Act, 2010 in light of the local and global demands.

AUST CAMPUS

AUST is the first private University in Bangladesh whose purpose-built campus was recognized by UGC on 28 April, 2009. It shifted to this 10-storied 400,000 sq. ft. permanent campus designed through a nationwide competition in Tejgaon, Dhaka, on 31 March, 2008. This beautiful complex with all modern facilities on a 1.66- acre land has basement floors for 200-car parking, pumps and maintenance rooms, and a 600-seat multipurpose auditorium named after Prof. Dr. M. H. Khan. Cafeteria, common rooms, teachers' lounge, substation and generators, bank, various services and stores are on the ground floor of this building. The first floor has the offices of the Proctor, the Advisor of Students' Welfare, the University Engineer, the Medical Center, the Library, the Jury Room, and a Prayer Room.

The complex consists of 4 blocks. Block A contains six departmental offices, spaces for teachers, classrooms, and a language lab. Block B contains all laboratories, Block C contains two departmental offices and classrooms, and Block D houses the administrative units. All the classrooms, office rooms, laboratories, libraries and cafeteria are fully air-conditioned. The classrooms are equipped with computer and multimedia projector facilities.



FACULTIES AND TEACHING DEPARTMENTS

Faculty	Department/School	Degrees Offered	Program Duration
Faculty of Architecture and Planning	Department of Architecture	Bachelor of Architecture	5 Years
		Master of Architecture	1.5 Years
		Post Graduate diploma in Architecture	1 Year
Faculty of Engineering	Department of Civil Engineering	Bachelor of Science in Civil Engineering	4 Years
		Master of Science in Civil Engineering	1.5 Years
		Post Graduate Diploma in Civil Engineering	1 Year
	Department of Computer Science and Engineering	Bachelor of Science in Computer Science and Engineering	4 Years
	Department of Electrical and Electronic Engineering	Bachelor of Science in Electrical and Electronic Engineering	4 Years
		Master of Science in Electrical and Electronic Engineering	1.5 Years
		Master of Engineering in Electrical and Electronic Engineering	
	Department of Textile Engineering	Bachelor of Science in Textile Engineering	4 Years
	Department of Mechanical and Production Engineering	Bachelor of Science in Industrial and Production Engineering	4 years
		Bachelor of Science in Mechanical Engineering	4 years
	Department of Arts and Sciences	Master of Science in Mathematics	1 year or 2 years
Faculty of Business and Social Science	School of Business	Bachelor of Business Administration	4 Years
		Master of Business Administration (Regular)	2 years
		Master of Business Administration (Executive)	1.5 years
Faculty of Education	Department of Education	Master of Education	1 year

LABORATORIES

AUST has the following state-of-the-art laboratories in different departments:

Department of Architecture

- | | |
|----------------------------------|---------------------------|
| 1. Auto CAD Lab | 4. Building Materials Lab |
| 2. Photographic Lab | 5. Design Lab |
| 3. Printing and Model Making Lab | |
-

School of Business

- | |
|------------------|
| 1. Computer Lab. |
|------------------|
-

Department of Civil Engineering

- | | |
|-------------------------------------------------------|----------------------------------|
| 1. Strength of Material Lab | 6. Environmental Engineering Lab |
| 2. Concrete Lab | 7. Geotechnical Lab |
| 3. Transportation Engineering Lab | 8. Surveying Lab |
| 4. Hydraulics and Fluid Mechanics Lab | 9. Drafting Studio |
| 5. Computer Aided Drawing and Drafting Lab (CADD Lab) | |
-

Department of Computer Science and Engineering

- | | |
|-------------------------------------|-------------------------------------|
| 1. Operating System Lab | 5. Mobile App and Game Testing Lab |
| 2. Software Engineering Lab | 6. Network & Data Communication Lab |
| 3. Web Application & Multimedia Lab | 7. Data & Knowledge Engineering Lab |
| 4. Digital Electronics & Design Lab | 8. Microprocessor & Interfacing Lab |
-

Department of Electrical and Electronic Engineering

- | | |
|-----------------------------------------------|-------------------------------------------|
| 1. VLSI Lab | 9. Electronics Lab – II |
| 2. DSP Lab. | 10. Satellite Communications Lab |
| 3. Simulation Lab | 11. Electrical Circuit Lab-I |
| 4. Control Lab | 12. Electrical Circuit Lab-II |
| 5. Telecom Lab | 13. Power Electronics Lab |
| 6. Machine Lab | 14. Microwave & Optical Communication Lab |
| 7. Project Lab | 15. Electronics Lab – I. |
| 8. Power System & Power System Protection Lab | 16. Digital & Microprocessor Lab |
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Department of Textile Engineering

- | | |
|---------------------------|-------------------------------------------|
| 1. Yarn Manufacturing Lab | 6. Wet Processing Lab-II |
| 2. Computer Lab | 7. Textile Testing & Quality Control Lab |
| 3. Apparel Lab-I | 8. Fabric Manufacturing Lab-1 [Weaving] |
| 4. Apparel Lab-II | 9. Fabric Manufacturing Lab-2. [Knitting] |
| 5. Wet Processing Lab-I | 10. Fabric Structure and Design Lab |
-

Department of Mechanical and Production Engineering

- | | |
|-------------------|-----------------------------------------------|
| 1. Machine Shop | 8. Heat and Mass Transfer Lab |
| 2. Simulation Lab | 9. Measurement, Instrumentation & Control Lab |

- | | |
|--------------------------|----------------------------------------|
| 3. Machine Lab | 10 Applied Mechanics and Materials Lab |
| 4. Ergonomics Lab | 11. Fluid Mechanics and Machinery Lab |
| 5. Material Handling Lab | 12. Metallurgy and Heat Treatment Lab |
| 6. Sheet Metal Lab | 13. Applied Thermodynamics Lab |
| 7. Heat Engine Lab | |

Department of Arts and Sciences

- | | |
|--------------------|---------------------|
| 1. Physics Lab-I | 4. Chemistry Lab-II |
| 2. Physics Lab-II | 5. Language Lab |
| 3. Chemistry Lab-I | |

WORKING WEEKS OF A SEMESTER

There are two semesters in an academic year. Each semester is divided into classes, preparatory leave and Semester Final Examinations as follows:

▪ Classes	14 weeks
▪ Mid Break + Mid Term	2 weeks
▪ Preparatory Leave and Semester Final Examinations	6 weeks

Total	22 weeks
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Other weeks outside the above are used for result processing and publication, admission of new students, industrial training/internship, field study, etc. The classes are held five days a week from Sunday to Thursday.

INTER PROGRAM TRANSFER (MIGRATION) POLICY FOR NEWLY ADMITTED STUDENTS

If a candidate does not get selected for his/her first-choice program, then upon admission, he/she will be provided up to 2 chances of inter-program migration. The process of migration is non-reversible. The program selection for migration will be decided according to the:

- Merit position of the candidate
- Availability of vacant seats in different programs
- Preference in the admission form given up by the candidates.

ADMISSION CANCELLATION POLICY OF NEWLY ADMITTED STUDENTS

A newly admitted student can cancel his/her admission from the first year first semester of a program through a written application up to the 9 working days after the start of class of that semester to get a partial refund of the deposited money except Registration and Admission fees. After this period there will be no refund.

Procedure and Documents Required:

- An application to the Vice-Chancellor, AUST, through the Chairman of the Admission Committee.
- Photocopy of the money receipt.
- Printed copy of the admission confirmation email.

** The application must contain the particulars (Name of the Account Holder to whom the money will be refunded, A/C No., Name, and branch of Bank).*

*** The application form for admission cancellation is available at AUST Admission portal (admission.aust.edu)*

CURRICULUM

Undergraduate programs follow Outcome Based Education (OBE) which focuses on the specific learning outcomes that students should attain by the end of a course. An academic year consists of Spring and Fall semesters. In each semester, a student shall undertake a given number of courses, each carrying a certain number of credit hours. The course requirements include attending classes, presentations, assignments, quizzes/class tests, field study, etc., as applicable for a given course.

EXAMINATION

The performance of a student in a theoretical course will be evaluated on the basis of the following criteria:

- i. Continuous assessment (of class attendance and performance, quizzes/ class tests, and/or assignments, etc.)
- ii. Midterm assessment
- iii. Semester final examination (or the score obtained in Improvement Examination for improving grade(s) or Special Improvement Examination for students under probation)

Distribution of marks will be as follows:

Class Participation (i.e., Class Attendance, Class Performance etc.)	10%
Quizzes and/or Assignments	20%
Midterm Assessment	20%
Semester Final/ Improvement Examination	50%
Total	100%

The number of quizzes and/or assignments in a theoretical course shall ordinarily be 'n' (n is the number of credits of the course). Performance will be evaluated on the basis of the best 'n-1' number of quizzes and/or assignments.

The performance of a student in a sessional/practical course will be evaluated on the basis of class attendance, class performances, quizzes, assignments, reports, practical examination, jury, viva voce etc. The distribution of marks in a sessional/practical course will be determined by the teachers concerned.

The letter grades and corresponding grade points for practical/sessional courses shall be assigned as below:

Marks equivalent	Letter Grade	Grade Point	Marks equivalent	Letter Grade	Grade Point
80% and above	A+	4.00	55% to less than 60%	B-	2.75
75% to less than 80%	A	3.75	50% to less than 55%	C+	2.50
70% to less than 75%	A-	3.50	45% to less than 50%	C	2.25
65% to less than 70%	B+	3.25	40% to less than 45%	D	2.00
60% to less than 65%	B	3.00	Below 40%	F	0.00

Semester Final Examination

The final examinations for all theoretical courses in Bachelor's Degree programs are conducted once per semester. These examinations are held centrally at the end of each semester, following the Academic Calendar, which is published at the start of the semester.

Grading system of each course of the semester final examination is given below:

Marks equivalent	Letter Grade	Grade Point	Marks equivalent	Letter Grade	Grade Point
80% and above	A+	4.00	55% to less than 60%	B-	2.75
75% to less than 80%	A	3.75	50% to less than 55%	C+	2.50
70% to less than 75%	A-	3.50	45% to less than 50%	C	2.25
65% to less than 70%	B+	3.25	40% to less than 45%	D	2.00
60% to less than 65%	B	3.00	Below 40%	F	0.00

A student who remains absent or is expelled in any course of the semester final examination will be given a letter grade 'F' and 'Abs' for absent and 'Rep' for expelled will be written in the final mark's column of the marks sheet. The total marks and the corresponding grade of students who are absent or expelled in the examinations of a course will be entered in the mark sheet of the course, considering the mark of the examinations as zero.

Carryover Examinations

If students receive a letter grade 'F' in any course(s) (due to failure or absence) in the running semester final examination the course will be 'Carry' for the students in the subsequent semesters.

Students may register for the carry over course(s) to overcome the letter grade 'F' during any subsequent semester final examination under AUST examination rules. The examination of the carry course will be held at the same time of the semester final examination with the same question.

Students must complete carry over course registration through IUMS during the specific time period notified from the office of the Controller of Examinations.

Grading system for each course in the carryover examination is as follows:

Marks equivalent	Letter Grade	Grade Point	Marks equivalent	Letter Grade	Grade Point
60% and above	B	3.00	45% to less than 50%	C	2.25
55% to less than 60%	B-	2.75	40% to less than 45%	D	2.00
50% to less than 55%	C+	2.50	Below 40%	F	0.00

Improvement Examination

Students who receive a letter grade lower than 'A-' in the running semester final examination of a theoretical course may opt to take an improvement examination for that course in order to raise their grade, up to a maximum of 'A-' during the subsequent semester final examination under condition that the previous result of the course will not be used to calculate CGPA from the semester in which the students appear in the improvement examination. The examination of the improvement course will be held at the same time of the semester final examination with the same question.

Grading system for each course in the improvement examination is as follows:

Marks equivalent	Letter Grade	Grade Point	Marks equivalent	Letter Grade	Grade Point
70% or above	A-	3.50	50% to less than 55%	C+	2.50
65% to less than 70%	B+	3.25	45% to less than 50%	C	2.25
60% to less than 65%	B	3.00	40% to less than 45%	D	2.00
55% to less than 60%	B-	2.75	Below 40%	F	0.00

If a student secures a letter grade 'F' in the improvement examination, the course will be 'Carry' for the students in the subsequent semester.

Students are allowed to sit for an improvement examination in a particular course only once during their entire study period.

A student may register for a maximum of two courses per semester for improvement examinations under AUST rules and regulations.

For a four-year degree program, students can register for a maximum of 8 courses for improvement examinations during their study period under AUST rules and regulations. For a five-year degree program, the limit is 10 courses.

Students cannot register for any course for improvement examination after completing the final semester (4th/5th year 2nd semester) with/without carry course.

Students must apply for carryover and improvement examinations through the IUMS system by paying registration fees within the specific timeframe announced from the office of the Registrar or the Office of the Controller of Examinations, AUST.

The Improvement Examination of a course will carry 50% of the total mark assigned to the course; the rest of the mark (50%) will be entered in the mark sheet of the course from the record of the continuous assessment including midterm secured earlier by the student during semester time.

Examination Hour

The Semester Final, Carryover, and Improvement examinations for a course will be conducted simultaneously on the same date and time. The duration of the examination is 2 hours and 30 minutes (02:30 hours).

Enrollment after completing 4th/5th year 2nd semester with carry course(s)

Students who have completed the 4th year 2nd semester (for Engineering and BBA programs) or the 5th year 2nd semester (for Architecture) with carry course(s) in the running semester final examination must re-enroll in the 4th/5th year 2nd semester in a subsequent semester to complete his/her carry course(s).

Such students will apply for the carry examination within the specified time frame announced by the Office of the Controller of Examinations to complete their carryover course(s) to complete graduation.

PROMOTION

A student will be promoted to the next higher semester taking maximum of two carry courses in the running semester and taking maximum of four carry courses up to running semester and with no letter grade 'F' in any sessional/project/thesis/Industrial Training/Internship courses in the running semester provided there is no other reason for non-promotion as accepted by the Hon'ble Vice Chancellor.

The students who have letter grade 'F' in more than two courses in the running semester or letter grade 'F' in more than four courses up the running semester or letter grade 'F' in more than four courses up the running semester or letter grade 'F' in any Sessional/Project/Thesis/Industrial Training/Internship course in the running semester will not be promoted to the next higher semester.

Such students will take re-admission in the next session registering the failed course(s) of running semester to minimize the carry course(s) within the allowable limit for promotion to the next higher semester. The students may also register other courses having letter grade lower if needed under condition that the previous letter grade will not be considered for GPA or CGPA calculation.

Students with CGPA below 2.200 in the 1st year 2nd semester or higher will not be promoted to the next higher semester, even if the promotion criteria mentioned above are met. In this case, the student will take re-admission in the next session for all or selected courses from the current semester to improve their CGPA to 2.200 or higher.

Students must apply for re-registration through the IUMS system within the specified dates announced for re-registration.

CGPA Requirements for Undergraduate Programs

- The minimum CGPA required for obtaining a Bachelor's degree is 2.200.
- The maximum attainable CGPA for the Bachelor's degree program is 4.000.
- To be included in the Dean's List of Honor, a student must have a CGPA of 3.750 or above.

Limit of completion of Bachelor degree program

All four-year degree programs at AUST must be completed within a maximum period of 7 (seven) (14 semesters), while five-year degree programs must be completed within a maximum period of 8 (eight) years (16 semesters). Failure to meet all degree requirements within the specified time frame may result in disqualification from continuing studies at AUST.

Penalty for Academic Misconduct:

Penalties for any academic misconduct during the examination period or out of the examination period will be executed according to the AUST rules and regulations.

ATTENDANCE IN CLASS

The students shall attend classes regularly throughout the semester. If a newly admitted student fails to attend the classes regularly during the first three weeks from the commencement of the classes, his/her admission will be automatically cancelled and his/her semester fees will be forfeited.

Students of all bachelor's degree programs are required to attend at least 70% of the classes held in each course in a semester. Students failing to attend the requisite number of classes in a course will not be allowed to appear at the semester final examination of the course.

MEDIUM OF INSTRUCTION AND EXAMINATION

The medium of instruction and examination to be followed for the curriculum and the prescribed texts for all academic programs of AUST is English.

COURSE CREDITS

Theoretical Course

Each course has a number of credits to denote the course's weight. Generally, a 3 (three) credit theory course entails weekly 3 (three) lecture hours (42 lecture hours in a 14-week-semester). The number of credits of a course and the grade point earned by a student in that course are used to measure the GPA of the student indicating performance.

Class duration is 50 minutes.

Laboratory/sessional course

Credits for Laboratory/Sessional/Project/Design will be half of a theoretical course for the same lecture hours.

GPA or CGPA calculation

Grade Point Average (GPA) or Cumulative Grade Point Average (CGPA) is the weighted average of the grade point of all courses obtained by a student. Credit of each course is used as weightage GPA refers to the Grade Point Average earned by a student for a specific semester and CGPA refers to the Cumulative Grade Point Average earned by a student up to a specific semester. The GPA or CGPA of a student shall be calculated as below:

$$GPA/CGPA = \frac{\sum (C_i \times G_i)}{\sum C_i}$$

= Summation of (No. of credits in a course × Grade Point earned in that course)
Total number of credits earned

Suppose a student obtains the below grades in 5 courses in a semester:

Courses	Credits	Grades	Grade Points
Course 1	3	A+	4.00
Course 2	3	B	3.00
Course 3	3	A	3.75
Course 4	2	B+	3.25
Course 5	1	A-	3.50

Grade Point Average (GPA) for the semester will be computed as follows:

$$GPA = \frac{3(4.00) + 3(3.00) + 3(3.75) + 2(3.25) + 1(3.50)}{3 + 3 + 3 + 2 + 1} = 3.52$$

GPA of any specific semester or CGPA up to any specific semester will be calculated including grade points of theoretical and sessional courses in which the students have passed in the semester final examination and backlog course(s) in which the students have appeared and passed. No other course(s) having a grade 'F' will be included in calculating GPA or CGPA.

EXAMINATION HALL

Semester final examinations of undergraduate programs will generally start at 9:30 AM unless otherwise instructed.

The examination hall shall be opened in the presence of room invigilators 18 minutes before the scheduled start time. Examinees are not allowed to enter the hall in the absence of any room invigilator.

Examinees take their seats according to the pre-published sitting plan at least 15 minutes before the scheduled start time of the examinations.

- Examinees cannot enter the hall 30 minutes after the examination begins.
- Examinees may bring non-programmable calculators and other accessories officially allowed or instructed in the examination room.
- Examinees must not bring any loose papers, books, study materials, notes, electronic devices like iPads, mobile phones, MP3/MP4 or any other products with electronic communication/storage devices or digital facilities to the examination hall unless instructed. Any illegal document will prove unfair means in the examination room.
- Examinees should keep all legal instruments (allowed and necessary for examination according to the instructions mentioned in the question paper, e.g., non-programmable calculator, pencil box, etc.) on the table for checking. The calculator must have no extra cover. The pen/Pencil box must be transparent.
- Examinees cannot go outside the hall in the first hour of the examination.
- Examinees cannot leave the hall during the last 15 minutes of the Examination though he/she submits answer script to the invigilators. After collecting all answer scripts, the examinees may leave when the invigilators permit.
- Examinees are strictly forbidden to write their names on any part of the answer script. If any examinee does so, the answer script will not be assessed.
- Examinees must answer the questions on the answer scripts in English.
- Examinees cannot write anything whatsoever on the question paper.
- Examinees will not be permitted to re-write or correct anything after submitting the answer scripts to the invigilators.
- Examinees shall not create any situation to cause disturbance to other examinees and/or breach of discipline.
- Examinees must not communicate or attempt to communicate with other examinees, nor shall they copy or attempt to copy or take help or attempt to take help from any incriminating document. All such activities will prove unfair means in the examination hall.
- Examinees must bring their valid Identity cards or Admit cards to the examination hall.
- Examinees must sign against respective registration numbers on the attendance sheets supplied officially during the examination. Without a signature on these sheets, the answer scripts may not be assessed and the examinees will be considered absent and given a grade 'F' in the respective course(s).
- Examinees must fill up the cover page of the answer script where instructed. If any examinee fills up the cover page wrongly or fails to fill up the cover page of the answer script, the answer script may not be assessed. In this case, the student will be considered absent and given a grade of 'F' in the respective course(s).
- Additional answer script(s) will be given if necessary. Additional answer scripts must be filled up as instructed and must be stitched or stapled with the first answer script. Examinees should put serial numbers on the additional answer scripts if more than one additional answer script is used.
- No loose paper will be provided for scribbling, and no paper is to be brought from outside the examination hall for this purpose. All works must be done in the answer script provided and the pages of the answer script(s) must not be torn out. The answer scripts provided must be submitted which cannot be replaced by another. Examinees must use both sides of the answer scripts to write the answer.
- Examinees shall abide by the decision/instruction of the invigilators in the examination hall. Invigilators have the right to change the seat of any examinee.
- Examinees may be allowed to use the washroom during the examination hours with the permission of invigilators. Outdoor activities during the examination hours are strictly prohibited.

Activities on the corridors adjacent to the examination hall during the examination hours are prohibited. The campus area including the rooms, toilets and circulation space is considered to be examination premise.

Examinees shall usually answer all questions in the final exam without choice.

Violation of any examination rules in the examination hall may be considered the cause of unfair means. In this case, the answer script may be cancelled and other penalties may be imposed on the examinee.

SEMESTER WITHDRAWAL

Semester withdrawal is not allowed for 1st year 1st semester students.

If any student other than 1st year 1st semester, who has been promoted to the next higher semester, wants to discontinue his/her studies due to any reason, may withdraw the semester by a written application within 6 (six) working days before and 6(six) working days after the commencement of classes of a new semester without any advance payment of semester fees. However, he/she will have to pay Tk. 500/- for obtaining his/her withdrawal certificate within three days of withdrawal application.

The students mentioned above can continue his/her studies later within one year (i.e. consecutive two semesters) by taking readmission on payment of requisite tuition and other fees provided that he/she can produce official withdrawal certificate.

The studentship of a student will automatically be cancelled if he/she fails to take readmission after the withdrawal of 2 (two) consecutive semesters.

SEMESTER DROP

If a student does not attend classes and examinations in a semester without proper written application for semester withdrawal, it will be treated as semester drop for the student. A student can drop maximum 2 (two) semesters (consecutively or separately) during his/her study period.

A student having semester drop can continue his/her study from after immediate dropped semester(s) paying semester fee of that semester along with penalty of dropped semester(s). The amount of fee is Tk. $N \times 15,000/-$ as penalty for semester drop, where $N=1$ (for one semester drop) and $N=2$ (for two semesters drop). The student must apply with a prescribed application form to continue his/her study. Application form is available in the AUST website.

The studentship of a student will automatically be cancelled if he/she drops more than 2 (two) semesters (consecutively or separately).

If a student is suspended for one or more semester(s) as punishment by the Disciplinary Committee of the university, the suspended semester(s) will not be considered semester drop(s) for the student and the suspended semesters will not be deducted from his/her total allowed semesters (i.e. stipulated 14/16 semesters).

ACADEMIC CALENDAR, SPRING 2025

N. B: The University authority reserves the right to re-fix the dates, if needed.

- The academic calendar for Spring 2025 will be available at:
https://www.aust.edu/academics/academic_calendar

ADMISSION FEES, SEMESTER FEES, AND FINANCIAL ASSISTANCE

Fees for Undergraduate Programs

No.	Description	In Taka	
		Engg.+Arch	BBA
1	Admission fee per semester	12,236.00	9,625.00
2	Registration fee (once for a program during admission)	33,550.00	21,450.00
3	Establishment fee per semester	31,282.00	30,030.00
4	Tuition fee per semester	49,157.00	47,190.00
5	Laboratory fee per semester	17,875.00	2,200.00
6	Re-admission fee per semester (repeaters)	10,000.00	8,750.00
7	Tuition fee per theoretical course per semester (repeaters)	8,125.00	8,125.00
8	Laboratory fee per practical/ sessional course per semester (for repeaters)	12,500.00	1,250.00
9	Enrollment fee per course per semester (Improvement Exam.)	1,200.00	1,200.00

Admission Fee Structure

No.	Description	In Taka	
		Engg. & Arch	BBA
1	Admission fee	12,236.00	9,625.00
2	Registration fee	33,550.00	21,450.00
3	Establishment fee	31,282.00	30,030.00
4	Tuition fee	49,157.00	47,190.00
5	Laboratory fee	17,875.00	2,200.00
	Total:	1,44,100.00	1,10,495.00

Semester Fee Structure

No.	Description	In Taka	
		Engg. & Arch	BBA
1	Admission fee	12,236.00	9,625.00
2	Establishment fee	31,282.00	30,030.00
3	Tuition fee	49,157.00	47,190.00
4	Laboratory fee	17,875.00	2,200.00
	Total	1,10,550.00	89,045.00

Total Fee Structure (Department Wise)

Name of Programs	In Taka		
	At the Time of Admission	Subsequent each Semester	Total Fee
ARC - 5 years (10 semesters)	1,44,100.00	1,10,550.00	11,39,050.00
CE - 4 years (8 semesters)	1,44,100.00	1,10,550.00	9,17,950.00
CSE - 4 years (8 semesters)	1,44,100.00	1,10,550.00	9,17,950.00
EEE - 4 years (8 semesters)	1,44,100.00	1,10,550.00	9,17,950.00
TE - 4 years (8 semesters)	1,44,100.00	1,10,550.00	9,17,950.00
IPE - 4 years (8 semesters)	1,44,100.00	1,10,550.00	9,17,950.00
ME - 4 years (8 semesters)	1,44,100.00	1,10,550.00	9,17,950.00
BBA - 4 years (8 semesters)	1,10,495.00	89,045.00	7,33,810.00

- *The above fees are without VAT and may be revised from time to time.*
- *Transportation fee is not included in the fee structure, except for BBA.*
- *For BBA, the transportation fee is included in the fee structure and is changeable over time.*
- *BBA students will get a financial waiver depending on their SSC+HSC marks.*

Financial Assistance for Undergraduate Students

- The top 5% of undergraduate students in order of semester GPA in each semester in each department will be eligible for 100% Tuition fee waiver and the next 5% will be eligible for 50% tuition fee waiver for that semester.
- Financial help is also available from the Distressed Students Welfare Fund.
- If two or more students of the same parents' study concurrently as regular students at AUST, one of them may get a Half Free Tuition Award on application.
- In addition, 1% of the promoted students are awarded the Full Free Tuition Award on the recommendation of the sponsor.
- The students under FF (Freedom Fighter) and RA (Remote Area) quota must maintain over 80% attendance in both theoretical and practical courses to avail the financial benefits. If such a student fails to get a promotion to the next semester or attend less than 80% classes, he/she will not get the benefit in that semester.

STUDENTS' CODE OF CONDUCT

INTRODUCTION:

The students shall follow the university's Students Code of Conduct including students' behavior, personal conduct, general ethical responsibilities, and obligations towards their teachers, officers, employees, classmates and senior and junior students of AUST. The students are expected to abide by the code set mentioned in the approved Code of Conduct. Violation of this Code of Conduct shall invoke disciplinary action as depend on the nature of offenses committed by the students.

SOME IMPORTANT SET OF CODES ARE AS FOLLOWS:

1. The students shall wear decent dresses in campus in terms of social, cultural, and religious values.
2. Students shall keep/display Identity Card (ID Card) in visible form while inside the AUST Campus.
3. The students shall not use their mobile phones or any other similar devices while he/she is in the classes (theory or sessional) unless permitted by the teacher.
4. The students shall not organize or participate in overt or covert political activities in the AUST campus.
5. The students shall not wear or use sunglasses in the classroom and examination hall except for medical reasons.
6. The students shall not consume chewing gums or any other foods during classes or examinations.
7. The students shall generally participate in all the programs organized by the department and/or by the university.
8. The students shall not form clubs or societies other than the ones approved by the University authority.
9. Nobody shall smoke inside the AUST campus.
10. The students shall not possess, use, transfer, or engage in trafficking of any kind of unauthorized drug, weapon, explosive, or anything of that sort in the AUST campus.
11. The students shall not get involved in any activity that is tantamount to eve-teasing, verbal/mental/physical or sexual harassment, and the like.
12. The students shall not shout, use any indecent language or show violent actions in the classrooms/labs, corridors as well as in any other places in the AUST Campus.

The students shall follow all the rules and regulations of the University including those related to discipline, in order to maintain a healthy and smooth academic environment in the campus. There are penalties ranging from monetary fines to expulsion from the University depending on the nature of offences committed by the students. Penalties for offences are shown in Appendix A.

APPENDIX-A

PENALTIES FOR VARIOUS OFFENCES

(First-time offenders shall be served with a warning letter along with a stipulated fine)

1. RELATED TO ID CARD		
Offence	Penalty	Imposing Authority
1.1 Staying at campus without clearly visible ID card with an authorized ribbon. 1.2 Bearing broken/ expired/ discolored/photocopy/damaged ID card. 1.3 Unauthorized handing over of ID card.	a) Fine of Tk.500/- each first time. b) Fine of tk.1000/- each second time. c) Fine of Tk.1500/- each third time. d) Placed to Disciplinary Committee for fourth time.	The Proctor office.
1.4 Using fake ID card.	a) Fine of Tk.1000/- each first time. b) Placed to Disciplinary Committee for second time.	The Proctor office.

2. RELATED TO PLAYING		
Offence	Penalty	Imposing Authority
2. 1 Playing cards. 2.2 Playing cricket/football/hockey/ volleyball etc. in the campus. 2.3 Playing any other games except those in designated area in the campus are forbidden by the University authority.	a) Fine of Tk. 500/- each first time. b) Fine of Tk.1000/- each second time. c) Placed to Disciplinary Committee for third time.	The Proctor office.

3. RELATED TO PROPERTY DAMAGE

Offence	Penalty	Imposing Authority
3.1 Damage of properties like curtains, glasses, electric wires, appliances, laboratory equipment, overhead/ multimedia projectors, reading materials, or any other such facilities.	Monetary fines double the cost of the damaged materials or others.	By the Concerned Head of the Department or School.
3.2 Unlawful Possession of University properties. 3.3 Writing/splashing of paints on the wall, floor, glass or any other such other things. 3.4 Damage/taking away of others' belongings (e.g. parts of bikes or cars, cell phones, bags, equipment, ornaments, etc.)		Or, the office of the Proctor as decided by the Concerned Head.

4. RELATED TO CREATING NUISANCE

Offence	Penalty	Imposing Authority
4.1 Posting unauthorized poster/tampering, altering, or destroying any authorized notice or poster. 4.2 Shouting/ bickering in the classroom, laboratory, library, passage, etc. 4.3 Making a nuisance or any other gathering that can create disturbance in regular academic activities. 4.4 Unauthorized use of loudspeakers. 4.5 Spitting, throwing waste inside the campus, or making the campus dirty. 4.6 Sitting on walls, gates, railings, exits, and passages. 4.7 Staying at the campus after 8:00 pm without having class/ permission of the concerned authority. 4.8 Splashing color inside the campus.	a) Monetary fine ranging from Tk.1000/-to Tk. 5000/- each. b) Placed to Disciplinary Committee.	a) The Proctor office. b) The Proctor office.

5. RELATED TO UNAUTHORIZED SOCIAL ACTIVITIES

Offence	Penalty	Imposing Authority
5.1 Organizing/ forming societies, clubs, etc. other than those authorized by the university.	a) Fine of Tk.1000/- each first time. b) Fine of tk.1500/- each second time. c) Fine of Tk.2000/- each third time. d) Placed to Disciplinary Committee for fourth time.	a) The Proctor office.
5.2 Organizing any festival/social gathering without the permission of the respective Head/ Office of the ASW. 5.3 Publication of unauthorized bulletins/ magazines/ souvenirs/ journals etc. 5.4 Collecting money/ making financial transactions without authorization from the respective Head/ ASW/ Treasurer/ Proctor. 5.5 Hanging banner/ poster/ notice without the permission of respective Head (for departmental premise)/ Office of the ASW.	Placed to Disciplinary Committee.	b) The Proctor office.

6. RELATED TO VULNERABLE ACTIVITIES

Offence	Penalty	Imposing Authority
6.1 Smoking inside the University Premises.	A fine of Tk. 1000/-each.	The Proctor Office
6.2 Carrying drugs, alcohol, or others which are forbidden by the Government laws inside the campus. 6.3 Carrying instruments/equipment for fireworks inside the campus. 6.4 Engaging in sexual activity of any kind inside the campus. 6.5 Humiliating/Assaulting/creating or use of violence/ using indecent words to others. 6.6 Attempt to enter any restricted zone that was declared by Head/ ASW/ Proctor. 6.7 Unauthorized attempt to park car/ motorbike/ bicycle. 6.8 Misbehaving with faculty members/ university staff/security personnel. 6.9 Disobedience/non-cooperation with the Proctorial Team. 6.10 Intentional false statements or complaints against the students, authority, or faculty members.	A monetary fine ranging from Tk. 2000/- to Tk. 10000/-each. Or, Expulsion from the university for one semester/ for good.	The Proctor Office will impose the fine. Or, Disciplinary Committee through the Proctor Office.

7. RELATED TO POSSESSION OR USE OF WEAPONS OR EXPLOSIVES

Offence	Penalty	Imposing Authority
7.1 Carrying or being in possession of weapons, explosives, and similar others which are unauthorized and threatening for human lives inside the campus.	Expulsion from the University for one/ more semester(s)/ for good as decided by the Disciplinary Committee.	Disciplinary Committee through the Proctor Office.

8. RELATED TO ATTIRE		
Offence	Penalty	Imposing Authority
<p>8.1 Wearing dirty or filthy clothes/ sleeping pajamas.</p> <p>8.2 Wearing dress that is too tight to cover the body properly or the body is exposed through them.</p> <p>8.3 Wearing any dress that is indecent in terms of social, cultural, and religious values.</p> <p>8.4 Wearing helmet, and sunglass unless for medical reasons.</p>	<p>a) Immediate removal from the campus for the first time with a fine of 500 Tk.</p> <p>b) Immediate removal from the campus for the second time with a fine of 1000 Tk.</p> <p>c) Placed to Disciplinary Committee for third time.</p>	The Proctor Office.

9. RELATED TO RAGGING/ POLITICAL COMMITTEE		
Offence	Penalty	Imposing Authority
<p>9.1 Involvement in Ragging (physical and mental torture to new students) in individuals or in a group inside or outside the campus.</p> <p>9.2 Organizing/forming political committee.</p>	Expulsion from the University for one/ more semester(s)/ for good as decided by the Disciplinary Committee.	Disciplinary Committee through Proctor Office.

10. RELATED TO SEXUAL HARASSMENT

Offence	Penalty	Imposing Authority
10.1 Sexual harassment and assault mean: (Translated from UGC guideline page 3 and section 3.1 which is attached)	(Translated from UGC guideline page 6 and section 6.1 which is available at KFR Library) The following punishment would be implemented in accordance with the degree of the offence- i) Verbal warning and call of parents/guardians, ii) Written warning and call of parents/guardians, iii) Written warning and its Dissemination everywhere including higher education institutions, iv) Expulsion for one year from dissemination, v) Expulsion for two years from dissemination, vi) Expulsion from AUST for good and dissemination, vii) Provide information in this regard to all educational and employment institutions and hand over to the police for appropriate punishment under state law.	Would be suggested by Complaint Committee and imposed by Disciplinary Committee.
a) Harassment by making unwanted comments or gestures inside or outside the Classroom		
b) Sexually suggestive or indecent gestures, taunts, teasing, sarcasm, back while walking, etc., and harassing through such conduct		
c) Harassing through letters, telephone, mobile phone, email, SMS, posters, wall writing bench/chair/table/notice board writing, notices, cartoons, etc., attempting to tease or tease		
d) Making sexually provocative or hateful comments or rumors or displaying purposefully obscene and/or displaying or promoting sexually oriented films, still images, digital images, pictures, cartoons, leaflets, flyers, comments or posters, etc., and capturing, transmitting, displaying, and promoting still or video images		
e) Obstruction with education, sports, cultural and organizational activities or non-academic personal activities based on gender stereotypes or for the purpose of sexual harassment		
f) Harassment by teachers/students inside or outside the classroom by raising irrelevant, unwanted sexually suggestive comments/topics toward the teacher/Student		
g) Spreading rumors or using derogatory or insulting comments about a person's character for the purpose of harassing a person sexually		
h) Sexual harassment of newly admitted students to varying degrees		
i) Being bullied into consenting to forced love or pressurized for rejection of love proposals and threatening		
j) Forcing to do anything by threat or intimidation of sexual assault or disrupting normal life, education, or work through Intimidation		
k) Touching any part of the body in any way for the purpose of indulging sexual desire or to hit		
l) Attempting or establishing sexual relations with anyone by solicitation or abuse of professional or administrative authority		
m) Attempted rape or rape		

11. RELATED TO CYBER CRIME

Offence	Penalty	Imposing Authority
<p>11.1 Uploading of indecent pictures or making indecent and untruthful comments via any website/social media like Facebook, Twitter, Messenger, email, etc.</p> <p>11.2 Making humiliation or distortion of the name of the university, any level of its authority, any department, any class or anybody related the university via any media.</p> <p>11.3 Operating any group or page using the name of AUST / any of its departments or any part of it without authorization by the concerned authority.</p> <p>11.4 Use social platforms (e.g. Facebook, Twitter, Messenger, email, etc) as a media of misconduct/ creating nuisance/ harassment or any other behavior that is considered as offensive as per the University rules.</p>	<p>A monetary fine ranging from Tk. 1000/- to Tk. 10000/- each as suggested by the investigating authority.</p> <p>Or, Expulsion from the university for one semester/ for good as decided by the Disciplinary Committee.</p>	<p>To be investigated by the Cyber Security Experts.</p> <p>The Proctor or, Disciplinary Committee.</p>

12. NOT MENTIONED OFFENCES

Offence	Penalty	Imposing Authority
<p>12.1 Any other Offence that is not listed here.</p>	<p>Punishment will be decided by the Proctorial Team.</p> <p>Or, by the Disciplinary Committee.</p>	<p>The Proctor Office.</p> <p>Or, Disciplinary Committee.</p>

RULES AGAINST COMMITTING ANY OFFENCE IN THE EXAMINATION HALL

Penalty for the following offenses is cancellation of the answer script of the course:

- i. Possession of any incriminating document related to the course of the examination, or
- ii. Possession of any unauthorized materials, including iPads, mobile phones, MP3/MP4 players or any other products with an electronic communication/ storage device or digital facilities after commencement of examination, or
- iii. Copying or attempting to copy, or
- iv. Taking help or attempting to take help from any incriminating document, or
- v. Insertion of an illegal answer to any question written outside of the examination hall in the answer script, or
- vi. Writing on any part of the body or clothes of the student concerned or on a chair, table, desk, bench, wall, etc., or
- vii. Having the answers written on the answer scripts by others, or
- viii. Exchanging the answer scripts or any part of it or additional answer sheet with other examinee(s)

In addition, the following steps as applicable shall be taken.

- i) For adopting any unfair means as described above in the Semester Final Examination of a course, a student will be given the grade 'F' in the Regular Examination of the course. The student may be promoted to the next higher class and will be allowed to clear the backlog in a future semester. If not promoted to the next semester, then he/she will have to reregister for the course along with other course(s) of the semester in which he/she failed.
- ii) For adopting any of the unfair means twice in the Final Examination of a semester, the entire examinations and result of all theory courses of the student will be cancelled and graded 'F' for that semester. The student may be allowed to reregister for all theory courses along with other sessional course(s) if any in the subsequent semester(s).
- iii) If any illegal person makes a proxy instead of an actual examinee, he/she will be sent to the Proctor office for a decision according to the rules of the Proctor office. The entire examination of the student(s) will be cancelled for that semester and he/she may be expelled from the University for good.
- iv) Any examinee found committing an offence under the expulsion rules, the examinee must write a statement on the answer script confessing his/her offence and sign. The invigilator will also write his comment ('The answer script may be cancelled' should be included with his comment) on the answer script before signing. The chief invigilator will write his final comment on the cancelled answer script and put the signature.
- v) If any visible document for unfair means (like written papers) is found with the examinee the invigilator will staple it with the answer script.
- vi) For other evidences (like a calculator, pencil box, scale, cell phone, etc.), the invigilator will submit that to the chief invigilator. The examinee can get the evidence back from the office of the Controller of Examinations within fifteen days after confiscation. After fifteen days from the date of confiscation, the office of the Controller of Examinations will not be responsible.
- vii) **Attempt to communicate with other examinee or examinees:** Issuing warning and/or changing seats and/or deduction of marks or expulsion from the examination hall.
- viii) **Attempt to get possession of question paper(s) or answer script(s) before the examination:** Expulsion from the University for the semester in which the offence is committed and cancellation of all other theoretical courses he/she appeared in the current semester.
- ix) **Use of violent language and holding out threats to any faculty member:** Cancellation of the entire examinations of the student for the semester and expulsion from the University for good.

- x) Students should take note of all the rules and regulations of the University including those related to examinations and follow those. Students shall not to be involved in activities causing indiscipline. Students shall maintain discipline and not compel the authorities to take any punitive measures against them.

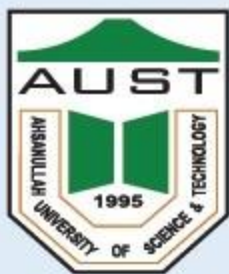
Students found involved in any form of RAGGING or in POSSESSION OF NARCOTICS will be expelled for good from the university.

All spaces in the campus are “No Smoking” zone.

Display your Student ID all the time and in all the places in the campus.

DISCLAIMER

The information contained in this brochure is intended to provide basic information and guidance to newly admitted students in the undergraduate programs of Ahsanullah University of Science and Technology. No responsibility will be borne by the University Authority if any inconvenience or expenditure is caused to any person because of the information in this brochure. The information contained in it is subject to change at any time without any prior notification by following due process.



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